

ABILITIES PLUS

WE'RE HIRING! CHILDREN SERVICES COORDINATOR

FULL TIME - EXEMPT



Responsibilities:

- Maintain and conduct a grant-funded program that serves families with children from prenatal to 3 years old.
- Provide direct supervision to Parent Educators. Ensure grant requirements and standards are continuously met.
- Plan and coordinate services.

- Benefits:**
- Health insurance
 - Paid vacation
 - Paid Sick Leave
 - Paid Holidays
 - Pension Plan

Supervisor: • Director of Community Support

Qualifications:

- HS Diploma or equivalent and 2 years work experience with young children and/or parents *required*. B.S. Degree in Early Childhood education, social work, health, psychology or related field *preferred*.
- Experience working with parent-infant education or infant/toddler preschool programs preferred.
- Reliable transportation and insurance along with a clear MVR required.
- Minimum of one year supervising experience preferred.

- Hours:**
- Full Time
 - Exempt

Send your resume to:

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